

000837

DOCKET SUPPORTING INFORMATION
CITY OF SAN DIEGO

DATE:

113

07/29

EQUAL OPPORTUNITY CONTRACTING PROGRAM EVALUATION

July 10, 2008

SUBJECT: CA Integrated Waste Management Board HHW/Used Oil Recycling Grants & Agreements for FY09 – FY11

GENERAL CONTRACT INFORMATION

Recommended Contractor: California Integrated Waste Management Board (City to apply for Grant)

Amount of this Action: \$335,000

Funding Source: City

SUBCONTRACTOR PARTICIPATION

There is no subconsultant activity associated with this action.

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

Equal Opportunity: Required

This agreement is subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2702) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517)

ADDITIONAL COMMENTS

This action is to authorize the Mayor to apply for, negotiate, execute and agreement and accept grant funds from the California Integrated Waste Management Board for Household Hazardous Waste Recycling and/or Used Oil Recycling.


JLR

000839

REQUEST FOR COUNCIL ACTION

CITY OF SAN DIEGO

1. CERTIFICATE NUMBER
(FOR AUDITOR'S USE OF)

N/A

113
07/29TO:
CITY ATTORNEY2. FROM (ORIGINATING DEPARTMENT):
Environmental Services Department3. DATE:
July 1, 2008

4. SUBJECT:

CA Integrated Waste Management Board HHW/Used Oil Recycling Grants & Agreements for FY09 – FY11

5. PRIMARY CONTACT (NAME, PHONE & MAIL STA.)

Nora Varner, M.S. 1103A (858) 573-1294

6. SECONDARY CONTACT (NAME, PHONE & MAIL STA.)

Linda G. Pratt, M.S. 1103A (858) 492-5088

7. CHECK BOX IF REPORT TO
COUNCIL IS ATTACHED ☐

8. COMPLETE FOR ACCOUNTING PURPOSES

FUND						9. ADDITIONAL INFORMATION / ESTIMATED COST: NO FISCAL IMPACT IN CURRENT FISCAL YEAR. THE CITY ANTICIPATES RECEIVING \$335,000 IN CIWMB GRANT AWARDS FOR EACH OF THE NEXT THREE (3) YEARS, BEGINNING IN FY09 AND CONTINUING THROUGH FY11. NOT A MATCHING GRANT.
DEPT.						
ORGANIZATION						
OBJECT ACCOUNT						
JOB ORDER						
C.I.P. NUMBER						
AMOUNT						

10. ROUTING AND APPROVALS

ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED	ROUTE (#)	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
1	ORIGINATING DEPARTMENT	<i>[Signature]</i>	7/1/08	9	COO	<i>[Signature]</i>	7/16/08
2	GRANT COORDINATOR			10	OFFICE OF THE IBA		
3	EOC	<i>[Signature]</i>	7/10/08	11	CITY ATTORNEY	<i>[Signature]</i>	7/17/08
4	EAS	<i>[Signature]</i>	7/10/08	12	ORIGINATING DEPARTMENT	<i>[Signature]</i>	7/17/08
5	LIAISON OFFICE	<i>[Signature]</i>	7/14/08				
6	FM	<i>[Signature]</i>	7/15/08				
7	AUDITORS	<i>[Signature]</i>	7-17-08				
8	DEPUTY CHIEF	<i>[Signature]</i>	7/16/08				

DOCKET COORD: _____

COUNCIL LIAISON: *[Signature]*

COUNCIL PRESIDENT

☐ SPOB☒ CONSENT☐ ADOPTION☐ REFER TO: _____

COUNCIL DATE: 7/29/08

11. PREPARATION OF:

☒ RESOLUTION(S)☐ ORDINANCE(S)☐ AGREEMENT(S)☐ DEED(S)

See Attached.

11A. STAFF RECOMMENDATIONS:

Approve the Resolution

12. SPECIAL CONDITIONS:

COUNCIL DISTRICT(S): ALL

COMMUNITY AREA(S): ALL

ENVIRONMENTAL IMPACT: THIS ACTIVITY IS NOT A PROJECT AND IS THEREFORE NOT SUBJECT TO CEQA PURSUANT TO THE STATE CEQA GUIDELINES SECTION 15060(c)(3).

HOUSING IMPACT: NONE

OTHER ISSUES: AN APPROVED RESOLUTION MUST BE SUBMITTED TO THE CIWMB FOR CONSIDERATION OF GRANT AWARD BY JULY 31, 2008.

REPORT TO THE CITY COUNCIL EXECUTIVE SUMMARY SHEET

DATE REPORT ISSUED:

REPORT NO.:

ATTENTION: Council President and City Council

ORIGINATING DEPT.: Environmental Services Department

SUBJECT: CA INTEGRATED WASTE MANAGEMENT BOARD
HHW/USED OIL RECYCLING GRANTS & AGREEMENTS
FOR FY09 – FY11

COUNCIL DISTRICTS: ALL

STAFF CONTACT: Nora Varner / 858-573-1294

REQUESTED ACTION: The Environmental Services Department is seeking Council authorization to apply for and accept grants from the California Integrated Waste Management Board (CIWMB) for one to three-year terms for Household Hazardous Waste recycling and/or Used Oil Recycling (HHW/OIL recycling).

1. Authorize the Mayor or designee to apply for, negotiate and execute an agreement for, and accept grants from the California Integrated Waste Management Board (CIWMB) with one to three-year terms for Household Hazardous Waste recycling and/or Used Oil Recycling (HHW/OIL recycling) for FY09 through and including FY11.
2. Designate the Environmental Services Department Director or Deputy Director as the person authorized to conduct all grant negotiations and execute all CIWMB grant documents, including but not limited to, applications, agreements, amendments, and payment requests which may be necessary to secure grant funding and to carry out and administer the City's obligations, responsibilities, and duties under the terms and conditions of the grant(s) for FY09 through and including FY13.
3. Authorize and direct the City Auditor and Comptroller to establish a separate fund to track expenditures and receive grant-related reimbursements for eligible expenditures.

STAFF RECOMMENDATION: Adopt the Resolution

EXECUTIVE SUMMARY: The CIWMB is authorized to award grants establishing local used oil and oil filter collection programs under the California Oil Recycling Enhancement Act. Additionally, CIWMB is authorized to award grants for new HHW program activities under the California Integrated Waste Management Act.

One of these grants, the three-year Used Oil Recycling Block Grant, is a non-competitive grant that is available to local jurisdictions, with funding levels allocated on a per capita basis. This grant and other HHW/Oil recycling competitive grant opportunities are expected to be available through FY11, with the corresponding implementation of grant-related activities through FY13.

The City has received almost \$5,568,700 in CIWMB HHW/Oil recycling grants since 1994. As a result of the current block grants, residents recycled 82,200 gallons of used oil and 16,300 pounds of oil filters in FY07.

The City has applied for a three-year Used Oil Recycling Block Grant Cycle 14 that will be awarded in FY09 to continue service to San Diego residents. The City currently provides residents with three options to recycle used oil and oil filters: 1) auto product recycling events; 2) the HHW transfer facility that operates 47 - 48 Saturdays annually; and 3) more than 90 participating private business locations, such as AutoZone and Kragen auto parts stores, and oil change locations including Firestone, Jiffy Lube, Pep Boys, and Valvoline. The City has also implemented the required public education component and hotline services to inform residents of locally available used oil and oil filter recycling opportunities.

Approval of this request will allow the City to continue these activities and will provide flexibility to compete for additional funding to implement new or expanded used oil, oil filter, and other HHW recycling program activities.

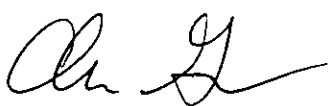
FISCAL CONSIDERATIONS: No matching City funds are required for this grant. The City anticipates receiving \$335,000 in CIWMB grant awards for each of the next three (3) years, beginning in FY09. The resources and revenue required to support these activities are currently budgeted, therefore no appropriation adjustment is needed. The grant awards will reimburse a portion of these activities. The CIWMB HHW/Oil recycling grants augment the HHW services funded by the Environmental Services, Metropolitan Wastewater, and Stormwater Pollution Prevention Departments.

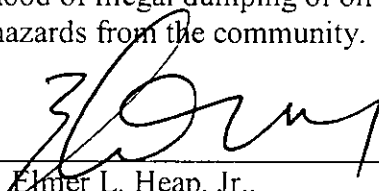
PREVIOUS COUNCIL AND/OR COMMITTEE ACTION: Since 1994, the Environmental Service Department has applied for and received funds from the CIWMB for HHW/Oil recycling grants. The most recent Resolution R-300326 was adopted on April 18, 2005, and covered grant applications for FY 06 - FY 08.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS: The program includes outreach to the community through ad placements, inserts in the *Pennysaver* and *Union Tribune*, calendar listings in community newspapers, and event flyers.

KEY STAKEHOLDERS:

The City of San Diego and its residents will continue to benefit by participating in these free recycling services, thereby reducing the likelihood of illegal dumping of oil into sewers and storm drains, and removing health and safety hazards from the community.


Chris Gonaver,
Environmental Services Director


Elmer L. Heap, Jr.,
Deputy Chief Operating Officer

REQUEST FOR COUNCIL ACTION

CITY OF SAN DIEGO

11. PREPARATION OF: ☒ Resolution(s) ☐ Ordinance (s) ☐ Agreement(s) ☐ Deed(s)

1. Authorize the Mayor or designee to apply for, negotiate and execute an agreement for, and accept grants from the California Integrated Waste Management Board (CIWMB) with one to three-year terms for Household Hazardous Waste recycling and/or Used Oil Recycling (HHW/OIL recycling) for FY09 through and including FY11.
2. Designate the Environmental Services Department Director or Deputy Director as the person authorized to conduct all grant negotiations and execute all CIWMB grant documents, including but not limited to, applications, agreements, amendments, and payment requests which may be necessary to secure grant funding and to carry out and administer the City's obligations, responsibilities, and duties under the terms and conditions of the grant(s) for FY09 through and including FY13.
3. Authorize and direct the City Auditor and Comptroller to establish a separate fund to track expenditures and receive grant-related reimbursements for eligible expenditures.

RESOLUTION NUMBER R-_____

DATE OF FINAL PASSAGE _____

A RESOLUTION OF THE CITY OF SAN DIEGO AUTHORIZING
A GRANT APPLICATION AND RELATED ACTIONS FOR THE
CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
HOUSEHOLD HAZARDOUS WASTE / USED OIL RECYCLING
PROGRAM.

WHEREAS, the California Integrated Waste Management Board [CIWMB] offers grants to local jurisdictions for the recycling of used oil, oil filters, and household hazardous waste, and the City has participated in the grant program since 1994; and

WHEREAS, the City is eligible to participate in the program in Fiscal Years 2009-2013 if authorized by Council; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, as follows:

1. That the Mayor or his designee is authorized to apply for, negotiate with, execute agreements for, and accept grants from the California Integrated Waste Management Board with one to three year terms for household hazardous waste recycling and/or used oil recycling for Fiscal Year 2009 through and including Fiscal Year 2011.

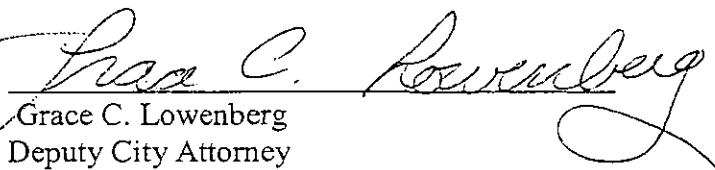
2. That the Environmental Services Department Director or Deputy Director is designated as the person authorized, for and on behalf of the City, to conduct grant negotiations and execute all grant documents, including but not limited to: applications, agreements, amendments, and payment requests necessary to secure grant funding and to carry out and administer the City's obligations, responsibilities, and duties under the terms and conditions of the grant(s) for Fiscal Year 2009 through and including Fiscal Year 2013.

3. That the City Comptroller is authorized to establish a separate fund to track expenditures and receive grant-related reimbursements for eligible expenditures under the household hazardous waste and/or used oil recycling program.

4. That the above activity is not a project and therefore is not subject to the California Environment Quality Act pursuant to CEQA Guidelines section 15060(c)(3).

APPROVED: MICHAEL J. AGUIRRE, City Attorney

By


Grace C. Lowenberg
Deputy City Attorney

GCL:mb
07/16/08
Aud.Cert:N/A
Or.Dept:ESD
R-2009-89

I hereby certify that the foregoing Resolution was passed by the Council of the City of Diego,
at its meeting of _____.

ELIZABETH S. MALAND, City Clerk

By _____
Deputy City Clerk

Approved: _____
(date)

JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor



May 2008

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
Integrated Waste Management Board (CIWMB)

000847

**USED OIL RECYCLING BLOCK GRANT PROGRAM
APPLICATION**

14th Cycle – Fiscal Year (FY) 2008/09

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Applications sent by U.S. Postal Service or a commercial delivery service should be sent in a manner that allows for tracking by the sender and that provides an addressed and dated receipt. Failure to do so is at the risk of the applicant and if delivery is delayed or the application is lost by the Post Office or delivery service, the burden is on the applicant to demonstrate timely mailing or delivery of the application.

GRANT APPLICATION FORM

CIWMB 243-UBG (New 5/08)

000848

USED OIL RECYCLING BLOCK GRANT PROGRAM - UBG14 (FY 2008/09)

Complete and submit all sections.

APPLICANT / ORGANIZATION INFORMATION:	
APPLICANT NAME (MUST MATCH RESOLUTION): City of San Diego	REQUESTED GRANT AMOUNT: (ROUND AMOUNTS TO THE NEAREST WHOLE DOLLAR) \$335,825 (UBG13 award or alternative award)
PARTICIPATING JURISDICTIONS (FOR REGIONAL PROGRAMS ONLY): N/A	
MAILING ADDRESS: Environmental Services Department; 9601 Ridgehaven Court, Suite 310	
CITY: San Diego	
COUNTY: San Diego	ZIP CODE: 92123
PRIMARY CONTACT NAME: Linda Giannelli Pratt	SIGNATURE AUTHORITY NAME: (AS AUTHORIZED IN RESOLUTION) Tom Blair
TITLE: Chief Program Manager	TITLE: Deputy Environmental Services Director
TELEPHONE NUMBER: 858-492-5088	TELEPHONE NUMBER: 858-492-6001
FAX NUMBER: 858-492-5041	FAX NUMBER: 858-492-5068
E-MAIL ADDRESS: lpratt@sandiego.gov	E-MAIL ADDRESS: tblair@sandiego.gov
AUTHORIZED DESIGNEE NAME: (IF APPLICABLE, AS AUTHORIZED IN LETTER OF AUTHORIZATION [LOA])	CONSULTANT CONTACT NAME: Nora Varner
TITLE:	TITLE: Hazardous Materials Inspector III
TELEPHONE NUMBER:	TELEPHONE NUMBER: 858-573-1294
FAX NUMBER:	FAX NUMBER: 858-492-5041
E-MAIL ADDRESS:	E-MAIL ADDRESS: nvarner@sandiego.gov
INDICATE WHICH TYPE OF ENTITY YOU ARE (CHECK ONLY ONE):	
<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> CITY & COUNTY <input type="checkbox"/> OTHER (LIST TYPE) _____	
LEGISLATIVE DISTRICT NUMBERS (TO FIND YOUR DISTRICT, USE MAILING ADDRESS ABOVE AND GO TO www.ciwmb.ca.gov/Profiles/Juris/)	
ASSEMBLY: 75-79	SENATE: 36, 38 - 40
FEDERAL TAX IDENTIFICATION NUMBER: 95-6000776	

GRANT APPLICATION FORM

CIWMB 243-UBG (New 5/08)

000849

ADVANCE PAYMENT OPTION

For Grantees receiving \$20,000 or less, and multijurisdictional and regional grantees whose individual jurisdictions would have received \$20,000 or less had they applied individually – advance payment is available at CIWMB Grant Manager discretion.

Check box☐

Request Advance Payment Option.

CERTIFICATION

Applicable permits and letters of authorization may be necessary to carry out collection activities funded by the Used Oil Recycling Block Grants. Your jurisdiction has or will obtain all the necessary permits for Used Oil Recycling Block Grant funded activities or those entities with which you contract for collection activities have the applicable permits. If requested, these documents must be made available for review.

Must check box☒

We acknowledge that our organization will obtain the necessary permits and letters of authorization to carry out collection activities.

ENVIRONMENTAL JUSTICE CERTIFICATION

CIWMB Grantees must in the performance of the Grant Agreement conduct their programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the State. (Govt. Code §65040.12(e) and Public Resources Code §71110(a))

Must check box☒

We acknowledge that our organization will comply with these principles of Environmental Justice.

RESOLUTION REQUIREMENT

Submit an approved Resolution, valid up to 5 years, with your application or the following acknowledgement

(If applicable, submit a current Letter of Authorization (LOA) for signature designee)

Must check one☐

We acknowledge that an approved Resolution and, if applicable, LOA designating additional signature authority is enclosed in the application.

☒

We acknowledge that our approved Resolution must be **received** by the CIWMB no later than **July 31, 2008**. We further acknowledge that if our Resolution is received after this date, our application will be disqualified.

See Used Oil Recycling Block Grant Supplemental Information and Application Guidelines & Instructions for Resolution and Letter of Authorization (LOA) information and examples

GRANT APPLICATION FORM

CIWMB 243-UBG (New 5/08)

000850

ENVIRONMENTALLY-PREFERABLE PURCHASES AND PRACTICES POLICY**Acknowledgement that your organization has an Environmentally Preferable Purchases & Practices Policy****Must check one:**Yes, our organization has an Environmentally Preferable Purchases and Practices Policy.
Date adopted: April 4, 2007 – Administrative Regulation Number 35.80

No, our organization does not have an Environmentally Preferable Purchases and Practices Policy.

APPLICATION CERTIFICATION***Certification: I declare, under penalty of perjury under the laws of the State of California, that I have read all information in the Application Guidelines and Instructions and that all information submitted for the CIWMB's consideration for award of grant funds is true and accurate to the best of my knowledge.*****X***Signature Authority - as authorized in Resolution; or**Date**Authorized Designee - as authorized in submitted Letter of Authorization***Tom Blair****Deputy Environmental
Services Director***Print Name**Print Title*

GRANT APPLICATION FORM

CIWMB 243-UBG (New 5/08)

000851

APPLICATION CHECKLIST

This application checklist is provided for your convenience and is not intended to be all inclusive. Prior to submitting your application, check the Used Oil Recycling Block Grant website at <http://www.ciwmb.ca.gov/UsedOil/Grants/Block/14thCycle/> for additional information. You are responsible for completing and submitting all required documentation.

Grant Application Form (CIWMB 243)

- ☐ All applicable information and documents are provided; applicable boxes are checked.
- ☐ Application Certification is signed by the:
- 1) Signature Authority as authorized in Resolution , or
 - 2) Authorized Designee.
- Authorized Designee may sign only if the Letter of Authorization has been submitted to the CIWMB.*

Advance Payment Option

- ☐ Box is checked, if applicable.

Certification

- ☐ Box is checked.

Environmental Justice Certification

- ☐ Box is checked.

Resolution or (Letter of Authorization) Requirement

See Used Oil Recycling Block Grant Supplemental Information and Application Guidelines & Instructions for Resolution and Letter of Authorization (LOA) information and examples

- ☐ Approved Resolution or Letter of Authorization is included with Application; box is checked, or
- ☐ If applicable, approved Resolution not submitted with Application but will be submitted to the CIWMB for receipt by **July 31, 2008**; box is checked.
- ☐ If applicable, Letter of Authorization (LOA) is included with Application.
A LOA is not required to be submitted with the Application; however, it must be submitted prior to Designee's exercise of his/her authority.

Application Format & Submittal

- ☐ Copies: One application with **original** signature (blue ink preferred)
- ☐ Paper: 8½ X 11, printed double-sided, single spaced, on 100% post consumer fiber, and numbered consecutively
- ☐ Font: Comparable to 12 pt. Times New Roman
- ☐ Addressed to the appropriate mailing address:
 Please mail applications to:

California Integrated Waste Management Board
Attn: Financial Assistance Division, MS 9th floor
Used Oil Recycling Block Grant FY 2008/09 (14th Cycle)
P.O. Box 4025
Sacramento, CA 95812-4025

For hand delivery and common carrier:

California Integrated Waste Management Board
Attn: Jo Glenn, 9th floor
Used Oil Recycling Block Grant FY 2008/09 (14th Cycle)
1001 I Street
Sacramento, CA 95814-2828

GRANT APPLICATION FORM

CIWMB 243-UBG (New 5/08)

000852

Used Oil Block Grant Funds: Projected Expenditures in FY 2008/09

Grantees are required to submit projected expenditures for the activities to be conducted the upcoming Fiscal Year. The projected expenditure calculations document is part of the Used Oil Recycling Block Grant (UBG or Block Grant) 14th cycle application. It provides an evaluative tool for program staff assigned to manage the grant.

1. Grantee/Jurisdiction:

2. Active Grant Funds To Be Expended From:

12th Cycle: UBG- 06 - no 13th Cycle: UBG- 07-168 14th Cycle: UBG- 08 YES

3. Expected Expenditures From July 1, 2008 through June 30, 2009

Estimate expenditures in both dollars and percentages of the total for each activity that applies to your program. Include staff costs in total dollars spent.

		PROGRAM EXPENDITURES
\$ 17,500	3.0 %	(a) Certified Collection Center (CCC) Support <input checked="" type="checkbox"/> Site Visits <input type="checkbox"/> CCC Employee Training <input type="checkbox"/> Abandoned Oil Interventions <input type="checkbox"/> Other: _____
\$ 68,500	11.7 %	(b) Oil Collection Events: Total Events: 8 Total attendees: 1500 <input type="checkbox"/> Oil Collection Containers <input type="checkbox"/> Oil/Filter Coupons <input type="checkbox"/> Oil Funnels/ Oil Rags <input checked="" type="checkbox"/> Events w/ filter: 8 <input type="checkbox"/> Events w/o filter: _____
\$ 60,000	10.2 %	(c) Used Oil Hauling/Collection Cost: <input checked="" type="checkbox"/> Certified Collection Centers <input checked="" type="checkbox"/> HHW Permanent Facility / ABOPS <input type="checkbox"/> Residential Curbside Route <input checked="" type="checkbox"/> Door-to-door/On-call <input type="checkbox"/> Agricultural Collection <input type="checkbox"/> Non-Certified Collection Centers (Non-Ag) <input checked="" type="checkbox"/> Temporary / Mobile Events <input type="checkbox"/> Small Quantity Generators <input type="checkbox"/> Airports <input type="checkbox"/> Marinas <input type="checkbox"/> Other: _____
\$ 13,000	2.3 %	(d) Used Oil Filter Hauling/Collection Cost <input checked="" type="checkbox"/> Certified Collection Centers <input checked="" type="checkbox"/> HHW Permanent Facility / ABOPS <input type="checkbox"/> Residential Curbside Route <input checked="" type="checkbox"/> Door-to-door/On-call <input type="checkbox"/> Agricultural Collection <input type="checkbox"/> Non-Certified Collection Centers (Non-Ag) <input checked="" type="checkbox"/> Temporary / Mobile Events <input type="checkbox"/> Small Quantity Generators <input type="checkbox"/> Airports <input type="checkbox"/> Marinas <input type="checkbox"/> Other: _____
\$ 1,500	0.3 %	(e) Equipment Purchase and Facility Construction/Expansion: <input type="checkbox"/> Oil Tank <input type="checkbox"/> Filter Crusher <input type="checkbox"/> Oil/Filter Drums <input checked="" type="checkbox"/> Contaminated Oil Detection Kits <input type="checkbox"/> Facility Construction <input type="checkbox"/> Facility Expansion <input checked="" type="checkbox"/> Other Equipment <u>gloves</u>
\$ 0	0 %	(f) Oil Use Reduction Program: <input type="checkbox"/> Extended Oil Change Education <input checked="" type="checkbox"/> Other: <u>Education provided when conducting event surveys</u>
\$ 0	0 %	(g) Storm Water Mitigation Program: <input type="checkbox"/> Storm Drain Marking <input type="checkbox"/> Storm Drain Stenciling <input type="checkbox"/> Debris Screen <input type="checkbox"/> Catch Basin Inlet Insert <input type="checkbox"/> Vertical Drop-In Parking Lot Inlet Insert <input type="checkbox"/> Publicity and Education <input type="checkbox"/> Auto Engine Leak/Drip Prevention <input type="checkbox"/> Other: _____
\$ 6,000	1.0 %	(h) Grant Planning and Management – Staff time related costs billed to the grant only. Program-related section such as surveys, program evaluation, and annual report preparation should not be billed to this section. (Please include in-kind staff contribution costs on page 3 only) _____
\$139,000	23.4 %	(i) Other Grant-Related Expenses not included above: Please explain Hotline representative (\$66,000) and Landfill load checking (\$72,000).

Dollars Spent		PUBLICITY AND EDUCATION EXPENDITURE	
MASS MEDIA OUTREACH:		(j) MEDIA TYPE: <input type="checkbox"/> Radio <input type="checkbox"/> TV <input checked="" type="checkbox"/> Newspaper <input checked="" type="checkbox"/> Newsletter <input checked="" type="checkbox"/> PennySaver <input checked="" type="checkbox"/> Post Card / Direct Mail <input checked="" type="checkbox"/> Posters / Flyers <input checked="" type="checkbox"/> Utility Bill Inserts <input type="checkbox"/> Billboards <input checked="" type="checkbox"/> Website <input type="checkbox"/> Other: _____	LANGUAGES used for mass media advertising/outreach: <input checked="" type="checkbox"/> English <input type="checkbox"/> Cambodian <input type="checkbox"/> Chinese <input type="checkbox"/> Hmong <input type="checkbox"/> Korean <input type="checkbox"/> Punjabi <input type="checkbox"/> Russian <input checked="" type="checkbox"/> Spanish <input checked="" type="checkbox"/> Tagalog <input checked="" type="checkbox"/> Vietnamese <input type="checkbox"/> Other: _____
\$ 238425	40.6 %		
PERSON TO PERSON OUTREACH:		(k) TARGET AUDIENCES FOR PERSON TO PERSON OUTREACH: <input type="checkbox"/> Immigrants <input type="checkbox"/> Ethnic Group(s) <input type="checkbox"/> Shade Tree Mechanics <input type="checkbox"/> Auto Enthusiasts <input type="checkbox"/> Boaters <input type="checkbox"/> Agriculture / Growers <input type="checkbox"/> Truckers <input type="checkbox"/> Fleet Managers <input type="checkbox"/> Small Businesses <input type="checkbox"/> Other: _____	Venue / Methods <input type="checkbox"/> Point of Purchase Advertising <input type="checkbox"/> English As Second Language Classes <input type="checkbox"/> Auto Parts Store Collection Event <input type="checkbox"/> Car Club/Auto Events <input type="checkbox"/> Boater Shows/Meeting <input type="checkbox"/> Driver Training/Auto Shop Classes <input type="checkbox"/> Agricultural/Small Grower Meetings <input type="checkbox"/> Environmental Events <input type="checkbox"/> Cultural Events <input type="checkbox"/> Other: _____ Behavior-Change Outreach Strategies: <input type="checkbox"/> Personal Pledges <input type="checkbox"/> Premium or Sign Prompts <input type="checkbox"/> Community Member Endorsements <input type="checkbox"/> Persuasive Messages <input type="checkbox"/> Other: _____
\$ 0	0 %	LANGUAGES used for personalized outreach: <input type="checkbox"/> English <input type="checkbox"/> Cambodian <input type="checkbox"/> Chinese <input type="checkbox"/> Hmong <input type="checkbox"/> Korean <input type="checkbox"/> Punjabi <input type="checkbox"/> Russian <input type="checkbox"/> Spanish <input type="checkbox"/> Tagalog <input type="checkbox"/> Vietnamese <input type="checkbox"/> Other: _____	
\$ 0	0 %	(l) K-12 School Outreach: <input type="checkbox"/> Classroom Presentation (Curriculum) <input type="checkbox"/> School Presentation <input type="checkbox"/> Disney's Environmentality Challenge (5 th Graders) <input type="checkbox"/> Other: _____	
\$ 0	0 %	(m) Premiums: (Non-oil collection related - should be kept to minimum) List here: _____	
\$ 587925	100 %	TOTAL ESTIMATED EXPENDITURES: July 1, 2008 – June 30, 2009 (May include more than one Block Grant Cycle)	

ESTIMATE OF IN-KIND CONTRIBUTIONS		
		Specify type (e.g. printing, staff time, etc.) source and dollar amount:
		1) Type: _____ from _____ for \$ _____
		2) Type: _____ from _____ for \$ _____
		3) Type: _____ from _____ for \$ _____
		4) Type: _____ from _____ for \$ _____
\$ 0	0 %	5) Type: _____ from _____ for \$ _____

Instructions for Completing Projected Expenditure for July 1, 2008—June 30, 2009

Work Completed From July 1, 2008 - June 30, 2009: This section contains a breakdown of funds to be expended during the next fiscal year from one or more active block grants. Its categories may vary from those that appear on the EIS documents. This section will give program staff improved data to identify potential areas for development. **PLEASE PROVIDE DOLLAR AMOUNTS AND PERCENTAGE OF TOTAL ESTIMATED EXPENDITURES FOR EACH LINE ITEM.**

- (a) **Certified Collection Center (CCC) Support:** Report all expenses and check boxes related to Site Visits, CCC Employee Training, Abandoned Oil Intervention, and Other Related Activities.
- (b) **Oil Collection Events:** Report all expenses and check boxes related to Oil Collection Containers, Oil/Filter Coupons, Oil Funnels/Oil Rags, Events w/filter and Events w/o filter. Also include the total number of events in which you participated and the estimated total number of attendees at the events.
- (c) **Used Oil Hauling/Collection Costs:** Report all expenses and check boxes related to Certified Collection Centers, HHW Permanent Facility/ABOPS, Residential Curbside Route, Door-to-door/On-call, Agricultural Collection, Non-Certified Collection Centers (Non-Ag), Temporary/Mobile Events, Small Quantity Generators, Airports, Marinas and Other Related Activities.
- (d) **Used Oil Filter Hauling/Collection Cost:** Report all expenses and check boxes related to Certified Collection Centers, HHW Permanent Facility/ABOPS, Residential Curbside Route, Door-to-door/On-call, Agricultural Collection, Non-Certified Collection Centers (Non-Ag), Temporary/Mobile Events, Small Quantity Generators, Airports, Marinas and Other Related Activities.
- (e) **Equipment Purchase and Facility Construction/Expansion:** Report all expenses and check boxes related to the purchase of eligible equipment and the construction or expansion of facilities related to Oil Tank, Filter Crusher, Oil/Filter Drums, Contaminated Oil Detection Kits, Facility Construction, Facility Expansion and Other Equipment.
- (f) **Oil Use Reduction Program:** Report all expenses related and check boxes related to Extended Oil Change Education and Other Related Activities.
- (g) **Storm water Mitigation Program:** Report all expenses and check boxes related to Storm Drain Marking, Storm Drain Stenciling, Debris Screen, Catch Basin Inlet Insert, Vertical Drop-In Parking Lot Inlet Insert, Publicity and Education, Auto Engine Leak/Drip Prevention and Other Related Activities.
- (h) **Grant Planning and Management:** Report all expenses of staff time related costs billed to the grant only. Program-related cost related to Surveys, Program Evaluation and Annual Report Preparation should not be billed to this section.

- (i) **Other Grant-Related Expenses not included above:** Report all estimated expenses not covered in one of the categories listed above.

Publicity and Education Expenditure

- (i) **Mass Media Outreach:** Report all expenses related to mass media outreach and check all boxes that describe your efforts regarding target audiences, media type, and languages utilized.
- (k) **Person to Person Outreach:** Report all expenses related to your efforts at personal contact with individuals from target audiences. Check off boxes that describe your efforts during the past fiscal year.
Community Based Social Marketing (CBSM) or Behavior-Modification Tools Used during outreach: Check boxes that describe your efforts, if any, during the past fiscal year.
- (l) **K-12 School Outreach:** Report all expenses related to school outreach and check appropriate boxes. For more information about Disney's Environmentality Challenge, a public/private partnership between the State of California and the Walt Disney Company, visit <http://disney.go.com/environmentality/dec/discover.html>.
- (m) **Premiums: (Non-oil related):** Report all estimated expenses related to the design, purchase, and dissemination of premiums not previously included in section 3b. These should be kept to a minimum.

Estimate of In-Kind Contributions

Estimate of In-Kind Contributions: List type of in-kind service, the source for it (such as, city funds, volunteers, donations, etc.) and the estimated value in dollars.